



Configure Notifications

Choose which optional emails Northstar sends to you. These preferences apply only to your account; they do not change notifications for the organization.

Change Your Preferences

Any active user can change their own notification preferences. Both optional categories are on by default.

1. Open the profile menu and select **My profile**.
2. Open **Notifications**.
3. Turn **Team membership changes** and **Product updates** on or off as needed.
4. Select **Save changes**.

A screenshot of the Northstar Cloud user interface showing the 'Notifications' settings page. The page has a header with the Northstar Cloud logo on the left and the user's name 'Alder Field Services | Morgan Ellis' on the right. Below the header, there is a breadcrumb 'My profile / Notifications' and a main heading 'Notifications'. A table-like structure contains two rows: 'Team membership changes' and 'Product updates', each with a toggle switch set to 'On'. At the bottom left, a note states 'Required account emails cannot be turned off.' and at the bottom right is a 'Save changes' button.

Northstar Cloud		Alder Field Services Morgan Ellis
My profile / Notifications		
Notifications		
Team membership changes	On	
Product updates	On	
Required account emails cannot be turned off.		
<button>Save changes</button>		

Personal notification preferences with both optional categories on. Northstar Cloud 1.0 — fictional product mockup.

Team membership changes sends an email when you are added to or removed from a team, including removal when a team is deleted. **Product updates** controls optional product emails.

Required Account Emails

You cannot turn off invitations, password resets, account status and role notices, or local multi-factor authentication (MFA) notices. Provider MFA changes are managed outside Northstar.

Deactivated users receive no optional emails. Northstar does not send missed events after the account is reactivated.

Related guides: Create and Manage Teams; Manage Users.